

BRENTWOOD LOCAL HIGHWAYS PANEL MEETING

AGENDA – 13th MARCH 2019 AT 18:00hrs

MEETING ROOM 3, 1 – 7 SEVEN ARCHES ROAD, BRENTWOOD

Chairman:	Cllr Lesley Wagland (ECC)
Vice Chairman:	Cllr Jon Cloke (BBC)
Panel Members:	Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Alison Fulcher (BBC) Cllr Roger Hirst (BBC), Cllr Louise Rowlands (BBC), Cllr David Jobbins (EALC representative)
Officers:	Sonia Church – Highways Liaison Manager, Daniel Maclean – Highways Liaison Officer
Secretariat:	Jean Sharp, Governance and Member Support Officer

Ref.	Page	Item	Owner
1		Welcome and Introductions	Chairman
2		Apologies for absence	All
3		Declarations of interest	All
4	2 – 6	Minutes of meeting held on 12 December 2018 to be agreed as correct record	Chairman
5		Matters Arising from Minutes of the previous meeting	All
6	7 – 10	Approved Works Programme Update 2018/19	Dan Maclean
7	11 – 20	Potential Schemes List for consideration	Dan Maclean
8	21 – 23	Revenue Spend	Dan Maclean
9	24 – 27	Highway Rangers Update	Dan Maclean
10		Any other business	All
11		Establish LHP dates for 2019/20	All

**BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES –
12 DECEMBER 2018, MEETING ROOM 3,
1-2 SEVEN ARCHES ROAD, BRENTWOOD, ESSEX**

Chairman:	Cllr Jon Cloke (BBC)
Panel Members:	Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Louise McKinlay (ECC), Cllr Alison Fulcher (BBC), Cllr Roger Hirst (BBC) and Cllr Louise Rowlands (BBC)
Also Present:	Cllr David Jobbins – EALC representative
Officers:	Dan MacLean – Highway Liaison Officer, Sonia Church – Highways Liaison Manager Ian Henderson – Senior Road Safety Officer
Secretariat:	Jean Sharp –Governance and Member Support Officer (BBC)

Item		Owner
1.	Welcome and Introductions: Cllr Cloke welcomed all present.	
2.	Apologies for absence: Apologies had been received from Cllr Lesley Wagland.	
3.	Declarations of interest: There were no declarations of interest.	
4.	Minutes of previous meeting: The minutes of the meeting held on 26 September 2018 were agreed to be a correct record.	
5.	Matter arising from the minutes of the previous meeting: In response to Cllr Kendall's question regarding the scheduled installation of tactile paving at the zebra crossing in Kings Road, DMcL advised that this should be completed by February 2019.	
6.	Casualty Reduction Sites identified for 2019/20: Details of two Casualty Reduction sites had been tabled for Members' information and Ian Henderson summarised the issues and proposals for each site: Thoby Lane junction with St Anne's Road, Mountnessing and Wash Road/Widvale Road junction with Old Church Lane, Mountnessing. Members supported the proposals and voiced their concerns about specific stretches of affected roads in the vicinity. IH advised that the proposals would be presented to Cllr Bentley	

	<p>for signing off and costs would be available at the March 2019 LHP meeting.</p> <p>Cllr Jobbins advised that an observation mirror had been installed by a property owner at the Swallows Cross/Thoby Lane junction – on the triangle -which obscured drivers’ vision and could be better positioned.</p> <p>SC requested that details of the mirror and Members’ concerns about the stretches of road in the vicinity be forwarded to Cllr Wagland so that an LHP request could be put forward for the Panel’s consideration.</p> <p>Action: DMcL advised he would discuss the issues raised with Cllr Wagland and the Panel could consider appropriate solutions as an add-on to the CRS proposals at a future meeting.</p>	<p>DMcL</p>
<p>7.</p>	<p>Approved Works programme update 2018/19: An update was provided on the current position of all the schemes recommended for inclusion in the 2018/19 Approved Works Programme including match funded schemes. It was anticipated that all would be completed before the end of March 2019.</p> <p>Item 1 - implementing signing and screening improvements on the A127/A128 junction at West Horndon. Members noted that the £8k top up previously requested was not needed as the screening element of the scheme had been removed due to fewer accidents being recorded at the site. Completion was anticipated before the end of the financial year.</p> <p>Item 2 – Kelvedon Hatch, Stondon Massey and Nine Ashes – weight limit signage – a revised design was currently underway and additional costs would be estimated and provided as soon as possible.</p> <p>Other schemes on the list had either been completed or an estimated completion date was provided. All schemes were expected to have been completed by the end of March 2019.</p> <p>Cllr Kendall requested that he be provided with a copy of the design for signs to the Multi Storey Car Park in Coptfold Road (Item 8) as he was unable to locate the additional signage.</p> <p>Item 9 – Ongar Road, Bentley – Crematorium Signage Relocation – was listed as being completed but Cllr Cloke asked for the signs to be checked as he did not believe the signage was sufficient.</p>	<p>DMcL</p> <p>DMcL</p>



<p>8.</p>	<p>Potential Schemes List for consideration:</p> <p>A list was provided for Members' consideration showing all the current potential schemes expenditure which was estimated at £77,500 (Traffic Management £58,500 and Walking £19,000). It was anticipated that the value of the budget for 2019/20 would be £224,000. Members noted that £124,000 match-funding monies remained and that schemes could be delivered until September (end of Q2 in the 2019/20 financial year). Some approved schemes were currently in validation and it was proposed that Cllr Wagland be given delegated authority to approve that work be undertaken before the March 2019 LHP meeting. Remaining monies would roll from one year to another.</p> <p>DMcL advised that he had recently received a number of scheme requests from LHP members which were in validation but not listed in the spreadsheets. These would be included in the agenda for the March 2019 meeting when the programme for the 2019/20 financial year would be agreed.</p> <p>Under Traffic Management, 4 schemes were removed as they were against policy or where there was no appropriate engineering solution: Item 2 – Eagle Way Warley, zebra crossing safety audit; Item 3 - Shenfield Crescent/Hogarth Avenue – Additional signage; Item 4 - Tipps Cross Lane/Ongar Road Junction Improvements; and Item 9 – Mountnessing Lane/Pettits Lane/ HGV Restriction.</p> <p>Cllr Kendall requested a report be provided at a future LHP meeting regarding activity in enforcement of weight restrictions. SC advised that enforcement had been passed back to ECC from trading standards and that the police could also enforce weight limits. Due to lack of resources ECC inspectors only enforced weight limits where structural protection was needed, eg on bridges but not where there were environmental weight limits.</p> <p>Cllr Hirst referred to a scheme currently being successfully piloted in Maldon where Council enforcement officers had delegated powers for traffic enforcement and they could also enforce weight limits using Trucam – a calibrated enforcement camera. The scheme could be extended throughout Essex in the future.</p> <p>In relation to Item 10 – Bakers Lane, Ingatestone – HGV restriction – Cllr Cloke requested that as well as a 'Not suitable for HGV's' sign at the junction with the High Street a 'Road Narrows' sign be installed at the appropriate place in Bakers Lane. DMcL advised that a survey needed to be undertaken. Action: DMcL would arrange for a survey.</p>	<p>DMcL</p>
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	<p>DMcL advised that pedestrians had priority over vehicles at other junctions but Cllr Kendall pointed out that there was no signage for drivers to be aware of this.</p> <p>Item 3 – Sawyers Hall Lane – footway improvements. In relation to this issue, Cllr Aspinell referred to a motion which had been put at the BBC Full Council meeting to begin a validation process to provide an underpass under the A12 for schoolchildren to use to access Sawyers Hall Lane schools. Cllr Aspinell said that the ECC cabinet member, Cllr Bentley, had asked him to put the motion to begin the process, acknowledging that BBC did not have sufficient funding for the concept design.</p> <p>Action: SC suggested that DMcL assist Cllr Aspinell in filling out an LHP scheme request form setting out what was required.</p> <p>Cllr Aspinell said that he had also discussed with Cllr Bentley the possibility of providing a coach dropping off point on the large greensward in Sawyers Hall Lane which was highway land.</p> <p>Action: DMcL to discuss with Cllr Aspinell.</p> <p>Cllr Aspinell requested a bell bollard be installed at the junction on Ongar Road and Doddinghurst Road to prevent HGV's and buses mounting the pavement beside the roundabout. SC suggested that Cllr Aspinell submit an LHP scheme request.</p> <p>Cllr Cloke advised that SEPP was undertaking work around Doddinghurst Road.</p>	<p>DMcL</p> <p>DMcL</p>
<p>9.</p>	<p>Revenue Spend: An overview was provided of the speed surveys undertaken and requests for more had been received.</p>	
<p>10.</p>	<p>Highway Rangers work summary: A summary of works carried out by the Highways Rangers was included in the agenda pack.</p> <p>Some tasks had been passed back to highways maintenance as they did not fall within the remit of highway rangers.</p>	
<p>11.</p>	<p>Date of next meeting: 13 March 2019. Meeting Room 3, 1-2 Seven Arches Road, Brentwood, Essex.</p>	

BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL

Approved Works Programme – March 2019

The following report provides an update on the current position of all of the schemes which the Brentwood Borough Local Highway Panel had recommended for inclusion in the 2018/19 Approved Works Programme.

Members are reminded that the scheme costs supplied are estimates only and there is the possibility that a final scheme cost could change significantly dependant on issues which may arise, especially during detailed design and construction. The estimated scheme costs on the Potential Scheme List have been reviewed and adjusted as necessary to reflect this.

Budget Summary 2018/19	
Capital budget	£224,000
Match Funding	£200,000
Schemes commissioned for 2018-19	£249,500
Match Funding schemes	£118,500
Total estimate value of commissioned schemes	£368,000

Brentwood Borough Local Highway Panel - Approved Works Programme 2018/19

Schemes Key	Cancelled	Update	Complete
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Ref	Cost Code	Scheme	Parish	Finish	Scheme Stage	Works Description	Allocation Budget	Comments
Approved Schemes - For Delivery in 2018/19 - Safer Road Schemes - Total £47,500								
1	LBRE161003	A128/A127 (A127 westbound off slip and A127/A128 east bound on slip - Screening	West Horndon	Q4	Implementation	Implement signing and screening improvements	£47,500	Complete
Approved Schemes - Prioritised for Delivery in 2018/19 - Total £202,000								
2	LBRE162047	Kelvedon Hatch, Stondon Massey & Nine Ashes - Weight Limit signage	Brentwood Rural	Jun-19	Total Scheme	Recommended to amend the current Weight Restriction TRO and signage so that it only covers those areas where it is required.	£20,000	Phase one due for completion June 2019 (replacement signage). Phase 2 of design underway (additional signage)
3	LBRE163014	Hutton Village (Road), Hutton - Footway	Unparished	Dec-18	Design	Design of a new footway along Hutton Village to link the existing footway to the PROW routes as recommended in previously funded feasibility study	£7,000	Design complete - cost for implementation is £45,500; however, there are ecological restraints on the machinery that we can use due to tree roots underneath the footway. Investigations taking place into whether this will increase cost
4	LBRE164002	Brentwood Borough Wide Cycle Parking	Borough Wide	Dec-18	Feasibility	Feasibility study to look into additional cycle parking over the whole Borough focusing on towns, shops, stations and Brentwood High Street	£6,500	Feasibility study complete - awaiting target cost
5	LBRE158009	Bridleway 10 (through Bentley Golf Course), Brentwood - PROW	Kelvedon Hatch	Q3	Total Scheme	Scheme to undertake drainage and surfacing work to improve the surface of Bridleway 10 (Brentwood) where it passes through Bentley Golf Course	£26,000	Complete
6	LBRE164011	Shenfield Road to Brentwood High street - Cycle Route	Unparished	Mar-19	Feasibility	Feasibility study to look into an alternative route to the one suggested in the Brentwood Cycle Strategy. The suggested route would incur extraordinary costs well above what is available to the LHP	£6,500	Due for completion on 29 March 2019
7	LBRE162051	Chafford Gardens, West Horndon	West Horndon	Feb-19	Implementation	Following a design conceived by Essex Highways Engineers and approved by West Horndon Parish Council & Cllr Hirst, an improved parking solution has been found and recommended to proceed. Awaiting completion of legal agreement before moving forward with implementation	£35,000	Complete
8	LBRE172095	Copfold Road, Brentwood – Multi-storey Signage	Unparished	Q4	Total scheme	Recommended that the proposals outlined in a previous third party scheme looking at additional signage can be progressed to add extra conspicuity of the car park. Design and implementation within one financial year	£14,000	Complete
9	LBRE172096	Ongar Road, Bentley - Crematorium Signage Relocation	Unparished	Q4	Total scheme	Relocation of the advance directional signage for the Bentley Crematorium & Cemetery in Bentley, Brentwood	£4,500	Complete

Brentwood Borough Local Highway Panel - Approved Works Programme 2018/19

Schemes Key	Cancelled	Update	Complete
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10	LBRE173027	Kings Road, Brentwood - Zebra Tactile Paving	Unparished	Feb-19	Total scheme	Recommended to install tactile paving to both sides of the zebra crossing	£9,000	Complete
11	LBRE175022	Shenfield Station, Hutton - Bus Shelter	Unparished	Q4	Total scheme	Recommended to install replacement shelter following many requests to the Passenger Transport Team at ECC	£8,000	Complete
12	LBRE176002	Mill Lane, Blackmore - Bus Stop Relocation	Blackmore	Q4	Total scheme	Recommended to proceed with installation of the new bus stop platform, raised kerbs, dropped crossing point and pole and flag	£19,500	Complete
13	LBRE162063	Coxtie Green Road, Brentwood - Safety Assessment	Unparished	Dec-18	Feasibility	Road Safety Assessment by the Casualty Reduction Team to seek further recommendations for safety improvements due to historical accident data	£6,500	Design complete - awaiting target cost
Match Funding Schemes - 2018/19 - Total £118,500								
14	LBRE172099	Western Road & Western Avenue HGV's and Speeding	Unparished	Mar-19	Feasibility	Feasibility study on mini-roundabout at Western Avenue j/w North Road to consider possible improvements	£7,000	Feasibility study due for completion on 29 March 2019
15	LBRE172102	Kings Road j/w High Street, Brentwood – Signal Phasing	Unparished	Q2	Design	Traffic counts and modelling assessment, including design by ITS	£13,000	Due for completion September 2019
16	LBRE175025	"Crossways" bus stop, outside 45/47 Chelmsford Rd, Shenfield	Shenfield	Q2	Total Scheme	installation of replacement bus shelter	£11,000	Due for completion in July 2019
17	LBRE182001	Outside 140 - 142 Hanging Hill Lane, Hutton - Footway installation	Hutton	Mar-19	Design	Design to look at installing a further section of footway. Design will determine the extent of required vegetation cutting, as well as which STATS are below the highway surface	£5,500	Due for completion on 29 March 2019
18	LBRE182006	Warley Mount / Hedley Chase / The Avenue - Give Way signage	Warley	Mar-19	Total Scheme	Give Way signage to be introduced at both arms of Warley Mount, as well as Junction Ahead signage along The Avenue and Headley Chase	£9,500	Complete
19	LBRE185001	Clarence Road junction with Harewood Road - Replacement bus shelter	Pilgrims Hatch	Q2	Total Scheme	installation of replacement bus shelter	£13,000	Due for completion in July 2019
20	LBRE164010	Shenfield Road to Shenfield - Cycle Route	Shenfield	Mar-19	Feasibility	Feasibility study to look at rectifying the cycling signage along Chelmsford Road to tie up with a new route into Brentwood High Street	£8,500	Due for completion on 29 March 2019
21	LBRE164008	Pilgrims Hatch to Brentwood Town Centre – Cycle Route	Pilgrims Hatch	Mar-19	Feasibility	Feasibility study to ascertain the best route available, due to the location of a gated park between Cleves Ave and Copperfield Gardens	£8,500	Due for completion on 29 March 2019
22	LBRE182002	Hall Lane, Shenfield - Sharp bend & 20mph advisory signage / 20's Plenty scheme	Shenfield	Q2	Total Scheme	Introduction of Sharp Bend warning & 20mph advisory signage / 20's Plenty scheme	£19,000	
23	LBRE182009	School Road, Kelvedon Hatch – Extend Wig Wag post and raise unit	Kelvedon Hatch	Q2	Total Scheme	Extend Wig Wag post and raise unit to improve visibility	£4,500	

Brentwood Borough Local Highway Panel - Approved Works Programme 2018/19

Schemes Key	Cancelled	Update	Complete
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24	LBRE183004	High Street, Brentwood – Tactile Paving	Brentwood	Q2	Total Scheme	Introduction of tactile paving at the Crown St junction and Moores Place junction	£9,500	
25	LBRE183005	Sawyers Hall Lane – Various amendments/additions to improve pedestrian safety	Brentwood	Q2	Design	Design for guard railing extensions / side road treatment implementation / kerb line buildouts	£9,500	

BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL POTENTIAL SCHEMES LIST

This Potential Scheme List identifies all of the scheme requests which have been received for the consideration of the Brentwood Borough Local Highways Panel. The Panel are asked to review the schemes on the attached Potential Scheme List, finalise their scheme funding recommendations for the schemes they wish to see delivered in 2019/20 and remove any schemes the Panel would not wish to consider for future funding.

There are currently potential schemes with an estimated cost of £285,000 as shown in the summary below -

Potential Schemes List		
Ref.	Scheme Type	Estimated Scheme Costs
1	Casualty Reduction Schemes	£20,500
2	Traffic Management	£37,000
3	Walking	£167,500
4	Cycling	£27,500
5	Passenger Transport	£0
6	Public Rights of Way	£32,500
	Total	£285,000

BRENTWOOD BOROUGH LOCAL HIGHWAY PANEL POTENTIAL SCHEMES LIST

RAG Status	Description of RAG status
G	The scheme has been validated as being feasible and is available for Panel consideration
A	The scheme has been commissioned for a feasibility study which needs completing before any Panel consideration
R	A scheme which is against policy or where there is no appropriate engineering solution
V	A scheme request has been received and is in the initial validation process

Safer Roads

Total Value of schemes	£20,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost code	Estimated cost	Comments	RAG
1	Thoby Ln jw St Annes Rd, Mountnessing	Visibility & signage improvements at the junction of Thoby Lane with St Annes Road in Mountnessing	A study of the personal injury collisions at this junction shows a pattern of collisions involving motorists when either turning right into, or left out of St Annes Road. All of these collisions have resulted in serious injuries	Casualty Reduction Team	Mountnessing	Total Scheme	LBRE181001	£15,500	Recommendations are as follows: 1 - Cut back vegetation from all visibility splays and existing signage. 2 - Existing "Side road ahead" signage on Thoby Lane is replaced with yellow backed signage at both the eastbound and westbound approaches. 3 - Finger post directional sign is replaced with a more substantial flag type sign. 4 - Worn road markings should be refreshed.	G
2	Wash Rd / Widvale Rd jw Old Church Ln, Mountnessing	Improvements to warning signage on both Wash Road / Widvale Road approaches to the junction. Substantial vegetation clearance to improve visibility splays and forward visibility in the vicinity of the junction	A study of the personal injury collisions at this junction shows a pattern of collisions involving motorists turning right from Old Church Lane into Wash Road / Widvale Road	Casualty Reduction Team	Mountnessing	Total Scheme	LBRE181002	£5,000	Recommendations are as follows: 1 - Cut back vegetation from visibility splays. 2 - Cut back vegetation from existing shevron signage. 3 - "Side road on bend ahead" signage is replaced with yellow backed versions. 4 - "Give way" assembly is provided on the Old Church Lane westbound approach (southern section)	G

Traffic Management

Total Value of schemes	£37,000
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RA G
1	Church Lane, Warley - 20mph speed limit	Request to reduce speed limit in Church Lane from 30mph to 20mph	Residents have reported that service vehicles travelling along the lane do so at speeds in excess of 30mph, which poses a danger to the many young children who live here.	Cllr Kendall	Warley	Total Scheme	LBRE182012	NA	Validation results - Average combined mean speed was recorded as being 15.5mph. Church Lane does not therefore meet the criteria to warrant a 20mph speed limit, as this could result in an increase in vehicle speeds. Recommendation is that no scheme progress	R
2	Brook Street, Brentwood - Lane Improvements	Request to determine whether the centre carriageway line can be moved over from the entrance of the Jaguar garage up to the exit of Topps Tiles.	cars are parking, but on both sides of the carriageway, narrowing a PR1 route down and causing tail backs when travelling into Brentwood	Network Assurance	Brentwood	Total Scheme	LBRE182007	£25,000	Validation results - SEPP are due to introduce parking restrictions along Brook Street and once this has been carried out, the recommendation is that the lanes be redesigned to assist traffic flow	G
3	Sandpit Lane, South Weald - Width Restriction	Request to implement a width restriction at the southern end of Sandpit Lane	There is a width restriction at the northern end of Sandpit Lane; however, there is not a restriction at the southern end and as such, HGVs regularly enter from the southern end and get stuck at the northern restriction. As it is impossible for HGVs to turn around, they simply drive through the gate and destroy it.	Cllr Aspinell	South Weald	Total Scheme	LBRE182008	TBC	Validation results - A Feasibility Study was suggested but not favoured by the panel. HLO has therefore liaised with residents/businesses along Sandpit Lane to obtain local opinion on possible improvements	V
4	Bakers Lane, Ingatestone - HGV Restriction	Request to restrict HGV use of Bakers Lane	Bakers Lane is a one way street and is very narrow. HGVs regularly attempt to turn into the lane but then have to reverse back as it is not wide enough to accommodate HGVs.	Cllr Cloke / Cllr Wagland	Ingatestone	Total Scheme	LBRE182013	TBC	HGV survey has been requested by Highway Engineers	V

Traffic Management

Total Value of schemes	£37,000
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RA G
5	Rayleigh Road, Hutton - Bollards	Request to extend the bollards outside of the parade of shops, due to obstructive parking	Vehicles are parking outside of the shops and obscuring the view for drivers attempting to leave Mount Pleasant Avenue to join Rayleigh Road	Cllr McKinlay	Hutton	Total Scheme	LBRE182014	NA	Validation results - No scheme was recommended; however, this has been passed back to our engineers to reconsider the possibility of introducing bollards (as per Cllr McKinlay's suggestion)	V
6	20's Plenty - Oliver Road, Shenfield	Request to consider implementing a 20's Plenty scheme throughout Oliver Road	It is felt that a 20's Plenty would improve safety for the children walking to/from Shenfield High School	Cllr Aspinell	Shenfield	Total Scheme	LBRE182015	NA	Validation results - Mean average speed is above 30mph and as such, this site does not meet the criteria for a 20's Plenty (HPN 036A states that mean speed should not exceed 30mph)	R
7	Speed Limit Signage - Hall Lane, Ingatestone	Request to install speed limit signage	There are no speed limit signs in Hall Lane in the vicinity of the properties South East of the train line. This is putting enforcement of the speed limit in dispute.	Network Assurance	Ingatestone	Total Scheme	LBRE182016	£5,000	Validation results - New terminal signs could be located at this site, with vegetation clearance to improve visibility	G
8	Rayleigh Road / Cedar Road Junction, Hutton - Parking Facilities	Request to review the layout of the carriageway, footway and buildout outside of the Co-Op	It is reported that there is little room for two way traffic between the pavement and the build out. This causes confusion and vehicle confrontation and forces vehicles up on the pavement.	Cllr Aspinell	Hutton	Total Scheme	LBRE182017	£7,000	Validation results - There are three possible options: 1 - Prohibit parking on the existing build out area. 2 - Create a one way system. 3 - Implement partial footway parking bays or a layby area. Recommendation is for a feasibility study to determine the best possible option	G

Walking

Total Value of schemes	£167,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Thorndon Avenue, West Horndon - Salt Bin	Request to install a new salt bin	Thorndon Avenue is not on the gritting route and the Parish Council would like a salt bin installed to aid residents who are walking to/from the school and the village hall	West Horndon Parish Council	West Horndon	Total scheme	LBRE183009	£750	Validation results - A salt bin could be installed at this location	G
2	Wigley Bush Lane / Weald Road - Improvements for Pedestrian School Access	Request to establish whether there are any improvements that can be made within the vicinity of St Peter's C of E Primary School to improve safety for children walking to / from the school	Concerns have been raised for children accessing St Peter's C of E Primary School due to a lack of parking facilities close to the school. Cllrs have requested that a review of the location in question is carried out to determine what options may be available to improve the safety of children walking to / from the school	Cllr Wagland	South Weald	Total scheme	LBRE183008	£85,500	Validation results - 230m of footway could be laid on the currently unmade footway which runs from Weald County Park car park to St Peters Church car park	G
3	Pedestrian Railings - Hanging Hill Lane, Hutton	Request to extend the railings outside of the Tesco Express shop	Vehicles regularly park on the double yellow lines to run over to the cash machine outside of Tesco. This happens continuously throughout the day but as each vehicle is only stopped for a few minutes at a time, SEPP are generally unable to enforce. If the railings were extended, it would prevent access at this point and prevent people from parking here	Cllr McKinlay	Hutton	Total scheme	LBRE183010	NA	Validation results - Extending the railings at this site would restrict access for wheelchair users, who would be forced to access the shop via the car park, which is not suitable. Recommendation is to request that SEPP to introduce 'No stopping at any time' and target enforcement at the site	R

Walking

Total Value of schemes	£167,500
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4	Warley Street, Warley - Footway	Request to install a section of footway where there currently is none	The footway along Warley Street ends shortly before it meets the junction of Codham Hall Lane and as such, residents are required to walk in the carriageway at this point. It is on a bend which could pose a danger to pedestrians	ClIr Kendall	Warley	Total scheme	LBRE183011	£80,500	Validation results - A section of footway could be laid to provide a continuous route for pedestrians	G
5	Alexandra Road, Brentwood - Dropped Kerb	Request to install a dropped kerb in provide access for wheelchair users to platform 4 at Brentwood Train Station	There is no dropped kerb at location and as such, wheelchair users have no means to gain access to platform 4	ClIr Kendall	Brentwood	Total scheme	LBRE183012	TBC	In validation	V
6	Downsland Road, Brentwood - New Salt Bin	Request to install a new salt bin	Downsland Road is not on the gritting route and there are no salt bins situated throughout the road	ClIr Kendall	Brentwood	Total scheme	LBRE183013	£750	Validation - A salt bin could be installed at this location	G

Cycling

Total Value of schemes	£27,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Brentwood Borough Wide Cycle Parking	Feasibility study to look into additional cycle parking over the whole Borough focusing on towns, shops, stations and Brentwood High Street	There is very limited and poorly located cycle parking and more needs to be provided at suitable locations along the High St and where cycle routes meet the town centre	Brentwood Cycle Strategy	Borough-wide	Design	LBRE164002	£27,500	Feasibility results - proposals for a number of cycle parking improvements throughout the borough	G
2	Shenfield Road to Brentwood High street - Cycle Route	Feasibility study to look into an alternative route to the one suggested in the Brentwood Cycle Strategy. The suggested route would incur extraordinary costs well above what is available to the LHP	Route proposed in the Brentwood Cycle Strategy would be too costly to implement	Brentwood Cycle Strategy	Brentwood	Design	LBRE164011	TBC	Due for completion on 29 March 2019	A
3	Shenfield Road to Shenfield - Cycle Route	Feasibility study to look at rectifying the cycling signage along Chelmsford Road to tie up with a new route into Brentwood High Street	There are currently gaps in the existing cycling network	Brentwood Cycle Strategy	Shenfield	Design	LBRE164010	TBC	Due for completion 29 March 2019	A
4	Pilgrims Hatch to Brentwood Town Centre – Cycle Route	Feasibility study to ascertain the best route available, due to the location of a gated park between Cleves Ave and Copperfield Gardens	The Brentwood Cycle Strategy identified a lack of cycle provisions along this route	Brentwood Cycle Strategy	Pilgrims Hatch	Design	LBRE164008	TBC	Due for completion 29 March 2019	A

**Passenger
Transport**

Total Value of schemes	£0
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Replacement Bus Shelters - Chelmsford Road, Shenfield	Request to replace two damaged bus shelters	There are two bus shelters in Chelmsford Road which are damaged and a request has been received for the LHP to fund their replacement	Cllr Aspinell / Cllr Rowlands	Shenfield	Total scheme	LBRE185002	TBC	In Validation	V
2	Danes Way, Pilgrims Hatch - Bus Shelter	Request to install a bus shelter	There is no bus shelter at the bus stop opposite the shops in Danes Way and residents are exposed to the weather whilst waiting for a bus	Cllr Aspinell	Kelvedon Hatch	Total scheme	LBRE185003	TBC	In Validation	V

Public Rights of Way

Total Value of schemes	£32,500
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Ref	Location	Description	Problem	Requested by	Parish	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	Byway 12, Kelvedon Hatch - Improve Surface	Improve surface of Byway 12, including levelling out of high spots, infilling ruts with crushed concrete and raising overall level to improve water run off. Byway can then be topped with road planings to provide a hard wearing surface.	A number of complaints have been raised by the PROW Team regarding the condition of Byway 12; specifically from the local ramblers group.	PROW Team	Kelvedon Hatch	Total scheme	LBRE188001	£32,500	Validation results - Improvements could be made to Byway 12, including levelling out of high spots, infilling ruts with crushed concrete and raising overall level of the byway to improve water run off. Byway can then be topped with road planings to provide a hard wearing surface.	G

Speed Surveys and Revenue

Spent	£5,350
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Ref	Scheme name	Description	Requested by	Parish	Allocated Budget	date requested
1	Oliver Road, Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£250	31 May 2018
2	Roman Road, Mountnessing	Speed survey request	Cllr Cloke	Mountnessing	£200	01 August 2018
3	Roman Road, Ingatestone	Speed survey request	Cllr Cloke	Ingatestone	£200	01 August 2018
4	Hutton Road, Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£200	11 September 2018
5	Chelmsford Road, Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£200	11 September 2018
6	Chelmsford Road,Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£200	18 September 2018
7	Hutton Road, Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£200	18 September 2018

8	Coxtie Green Road	Speed survey request	Cllr Wagland	Brentwood	£200	10 October 2018
9	Rayleigh Road, Hutton	Speed survey request	Cllr McKinlay	Hutton	£200	23 October 2018
10	Wash Road, Hutton	Speed survey request	Cllr McKinlay	Hutton	£200	23 October 2018
11	Hanging Hill Lane, Hutton	Speed survey request	Cllr McKinlay	Hutton	£200	23 October 2018
12	Hanging Hill Lane, Hutton	Speed survey request	Cllr McKinlay	Hutton	£200	23 October 2018
13	Oliver Road, Shenfield	Speed survey request	Cllr Rowlands	Shenfield	£200	01 August 2018
14	Roman Road, Mountnessing	Speed survey request (one of two)	Cllr Cloke	Mountnessing	£200	01 August 2018

15	Roman Road, Mountnessing	Speed survey request (two of two)	Cllr Cloke	Ingatestone	£200	01 August 2018
16	Thoby Lane, Mountnessing - Speed Survey	Speed survey request	Cllr Wagland	Mountnessing	£200	05 November 2018
17	Church Road, Mountnessing - Speed Survey	Speed survey request	Cllr Wagland	Mountnessing	£200	05 November 2018
18	Nine Ashes Road, Stondon Massey	Speed survey request	Cllr Wagland	Stondon Massey	£200	05 November 2018
19	Chelmsford Road, Blackmore	Speed survey request	Cllr Wagland	Blackmore	£200	05 November 2018
20	Roman Road, Mountnessing	Speed survey request	Cllr Wagland	Mountnessing	£200	04 February 2019
21	Weald Road, South Weald	PV2	Cllr Wagland	South Weald	£900	04 February 2019
22	Woodman Road, Warley	Speed survey request (one of two)	Cllr Kendall	Warley	£200	23 February 2019
23	Woodman Road, Warley	Speed survey request (two of two)	Cllr Kendall	Warley	£200	23 February 2019

Brentwood Borough Highway Rangers works update: December 18 - March 19

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Date Requested	Date Completed	Comments
BRE1812001	Brentwood	CROWN STREET	Lamp column (LC) 10	Roadsign obscured or dirty	Ra4=1x4 No right turn sign misaligned and out of view (RANGERS)	14/11/2018 12:32	20/12/18	
BRE1812002	Stondon Massey	CHIVERS ROAD	At jct to school road	Vegetation issue	Ra4=1x4 Vegetation is obscuring the line of vision when turning onto school road. RANGERS	13/11/2018 14:19	21/12/18	
BRE1812003	Brentwood	PARK ROAD	O s no.40 s o LC 6	Debris	Ra2=1x2 Sainsbury's shopping trolley left on fw RANGERS	11/12/2018 11:46	20/12/18	
BRE1812004	Brentwood	DODDINGHURST ROAD	Opp jct to Elizabeth road	Roadsign obscured or dirty	Ra4=1x4 Bishops hall social centre sign dirty. RANGERS	19/11/2018 12:21	21/12/18	Sign faded and paint coming off
BRE1812005	Brentwood	WILLIAM HUNTER WAY	At entrance to William Hunters Way car park	Road sign damaged	Ra4=1x4 Roundabout sign facing wrong direction RANGERS	06/12/2018 13:01	20/12/18	Signs damaged
BRE1812006	Brentwood	WESTERN ROAD	S o no.44 at jct to William Hunter way	Roadsign obscured or dirty	Ra4=1x4 Roundabout sign dirty. RANGERS	05/12/2018 10:48	21/12/18	
BRE1812007	Ingatestone And Fryerning	FRYERNING LANE	On the bridge going towards ingatestone high street at front edge of fw	Debris	Ra3=1x3 Approx 20 yellow cones on the footway RANGERS	20/11/2018 16:25	20/12/18	
BRE1812008	Brentwood	ONGAR ROAD	At roundabout to Coxtie green road. LC S34	Roadsign obscured or dirty	Ra4=1x4 2 x signs giveaway/roundabout on same post, dirty RANGERS	19/11/2018 09:11	21/12/18	
BRE1812009	Brentwood	ONGAR ROAD	O S 426. LCS28A	Roadsign obscured or dirty	Ra4=1x4 Roundabout sign red triangle faded by 99% & dirty. RANGERS	06/11/2018 10:55	21/12/18	

Brentwood Borough Highway Rangers works update: December 18 - March 19

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Date Requested	Date Completed	Comments
BRE1812010	Brentwood	PASTORAL WAY	Post S3 Jw The Galleries	Roadsign obscured or dirty	Ra4=1x4 Roundabout sign facing the wrong way. (RANGERS)	27/11/2018 13:30	21/12/18	Lamp over sign has been hit and is broken
BRE1812011	Brentwood	KAVANAGHS ROAD	Os 28-30	Road sign damaged	Ra1=1x1 Sign bent and misaligned possibly a broken bracket. (RANGERS)	20/11/2018 13:10	20/12/18	Sign broken and needs replacing
BRE1812012	Brentwood	INGRAVE ROAD	Jw The Avenue	Road sign damaged	Ra4=1x4 Roundabout sign bent and slightly misaligned(RANGERS)	05/11/2018 11:09	21/12/18	Sign needs replacing
BRE1812013	Warley	Eagle Way	As you turn right out of the depot onto Eagle Way, the vegetation from Ford Motor Company is encroaching the footway and obscuring the view for traffic heading west toward the pedestrian crossing	Vegetation issue	Request to cut back the vegetation which is encroaching the footway and obscuring the view for traffic heading west toward the pedestrian crossing	13/12/18	18/12/18	
BRE1801001	Brentwood	GREENSHAW	Between no. 11 & 13	Vegetation issue	Ra4=1x4 Overgrown vegetation/weeds RANGERS	15/01/2019 15:59		Thgis has been requested before but needs to be looked at as pathway is breaking up and leads to no where.
BRE1801002	Doddinghurst	CHURCH LANE	Just before entrance to house named Brooklyn	Road sign damaged	Ra4=1x4 30/40 MPH sign facing wrong direction. RANGERS	15/01/2019 11:57	12/02/19	
BRE1801003	Brentwood	DYTCHLEYS ROAD	At jct to horseman side	Roadsign obscured or dirty	Ra4=1x4 40/NSL dirty RANGERS	28/01/2019 10:29	12/02/19	
BRE1801004	South Weald	WIGLEY BUSH LANE	S o no.11&12 next to grass verge and wall.	Debris	Ra2=2x1 Long piece of metal, most likely car part on fw RANGERS	25/01/2019 13:29	12/02/19	

Brentwood Borough Highway Rangers works update: December 18 - March 19

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Date Requested	Date Completed	Comments
BRE1801005	Brentwood	MORES LANE	At jct coming from ongar road	Road sign damaged	Ra4=1x4 40/NSL sign facing wrong direction and dirty. RANGERS	28/01/2019 10:50	12/02/19	
BRE1801006	Brentwood	MORES LANE	Aprox 20m from jct of Ongar Road	Roadsign obscured or dirty	Ra4=1x4 Bend sign dirty and mis-aligned RANGERS	28/01/2019 10:55	12/02/19	
BRE1801007	Brentwood	ONGAR ROAD	Aprox midway Between crown road and Blackmore road going towards ongar	Debris	Ra4=1x4 Debris from cw erosion on fw. RANGERS	14/12/2018 15:17		Will be swept by our mechanical sweeper
BRE1801008	South Weald	WIGLEY BUSH LANE	Just before traffic lights at jct to Brook street	Roadsign obscured or dirty	Ra4=1x4 30 mph sign dirty RANGERS	29/01/2019 11:22	12/02/19	
BRE1801009	Warley	PASTORAL WAY	Post S2	Roadsign obscured or dirty	Ra4=1x4 Roundabout sign dirty (RANGERS)	15/01/2019 09:50	12/02/19	
BRE1801010	Warley	PASTORAL WAY	Post S1	Roadsign obscured or dirty	Ra4=1x4 Roundabout sign dirty (RANGERS)	15/01/2019 09:48	12/02/19	
BRE1801011	Brentwood	ALEXANDER LANE	Os 1-14 The Junction	Bollard damage	Ra3=3x1 Concrete bollard hit and laying in grass verge (RANGERS)	17/01/2019 10:53	13/02/19	
BRE1801012	Brentwood	CLARENCE ROAD	O s no.38 on grass verge	Bollard damage	Ra2=2x1 Concrete bollard leaning with the base raised at onside by 200mm no movement of the bollard when pushed. Spoke to resident of no.38 who said this was struck by a lorry delivering to the near by shops. RANGERS	14/01/2019 13:38	13/02/19	

Brentwood Borough Highway Rangers works update: December 18 - March 19

REF	Parish/Ward	Road Name	Location	Type of Work Required	Comments	Date Requested	Date Completed	Comments
BRE1801013	South Weald	WIGLEY BUSH LANE	Aprox 50m before jct to Weald parkway	Roadsign obscured or dirty	Ra4=1x4 Reduce speed now sign dirty and obscured by tree branch RANGERS	25/01/2019 15:04	12/02/19	
BRE1801014	Brentwood	CLARENCE ROAD	O s no.38 on grass verge	Bollard damage	Ra2=2x1 Concrete bollard base raised by 130mm no movement of the bollard when pushed. Spoke to resident of no.38 and she said that this was struck by a lorry delivering to the nearby shop and was leaning but has since been repositioned by unknown person. RANGERS	14/01/2019 13:29	13/02/19	
BRE1801015	South Weald	WIGLEY BUSH LANE	LC S2	Roadsign obscured or dirty	Ra4=1x4 Give way to oncoming traffic sign facing wrong direction but still visible. RANGERS	25/01/2019 13:27	12/02/19	